

Research Chair Roles and Responsibilities

The research committee will consist of the elected chairperson of the research committee and no less than four ASA members appointed by the committee and confirmed by the ASA Board. The research committee will make recommendations to the Board on matters of research and research education relevant to the objectives of the association.

Meetings and reports

- Research Committee teleconferences (every 2-3 months as required) - agenda, chair meeting, edit minutes, recruit members, respond to tasks generated from the meeting
- Board meeting 2 monthly teleconference- present report, actions items from meeting, pre- read other board reports and contribute to discussion
- Board meetings face to face two per annum
- Annual Board report
- Reports for ASA newsletter
- Develop the program and oversee the coordination for the two Research Committee sessions (Early career workshop and lunch time session) at the Annual Scientific Meeting

Awards

- Set criteria for ASA awards including application process (including annual review of criteria). This includes:
 - Helen Bearpark Scholarship
 - Rob Pierce Grant in Aide
 - New Investigator Award
 - Distinguished Achievement Award
 - ASA international travel award
 - ASA/CSRS Career Development Award
 - ASA Publication Award
 - Nick Antic Career Development Award
- Coordinate and oversee review of applications for ASA Awards
- Work to develop new awards and funding opportunities to support sleep research

Conference Roles

- Coordinate New investigator Award scoring and assist CSRS NIA recipient
- Oversee research committee sessions (Early career workshop and lunchtime session)
- Announce award winners at conference dinner

Research advocacy and policy

- Address research issues, questions and concerns relevant to ASA members as required
- Collect and report research specific data from ASA members to guide the future activities of the research committee and other ASA committees
- Respond to calls for input from government departments and agencies on research reforms and initiatives
- Strengthen and promote sleep research in Australia and New Zealand

- Facilitate funding opportunities in sleep research including meeting with policy makers and government

Mentorship

- Provide mentorship and career development opportunities for ASA sleep researchers including overseeing the ASA mentorship program

Minimum weekly time commitment

Variable given the need to respond to research related queries as they arise with peak activities near award deadlines and at the conference. Allow 2-4 hours per week on average.