



POSITION DESCRIPTION

Research Committee member

Reports to: Research Chair

Role overview

The Research Committee makes recommendations to the Board on matters of research and research education relevant to the objectives of the association. The Committee manages and distributes the ASA research awards and oversees the ASA Mentorship program. The Committee has a particular focus on responding to calls for input from government departments and agencies on research reforms and initiatives, specifically in promoting the need for research funding in sleep medicine.

Meetings are held approximately every two months, with reviewing of grant and award applications occurring throughout the year.

Time commitment

The time commitment is approximately a 1-hour virtual meeting every 2 months plus up to an additional 8 hours to review member grant and award applications and draft research documentation throughout the year.

Responsibilities

1. Set criteria for ASA awards including the application process
2. Ensure appropriate promotion and advertising of research grants and awards
3. Review and score research grants and awards in a transparent and equitable manner
4. Assist in matching mentors and mentees for the mentorship program
5. Develop educational strategies to increase the research skills of ASA members
6. Assist in developing national calls for sleep research funding and requests for industry and philanthropic research donations
7. Together with the Research Committee:
 - a. decide on the appropriate use of funds and amounts allocated to the research awards
 - b. Provide advice on the strategic directions the ASA should take to support and promote sleep research