

**AUSTRALASIAN SLEEP ASSOCIATION
ANNUAL GENERAL MEETING
12.15-1.15pm, Thursday 22 October 2020, via Zoom in conjunction with Sleep Week**

MINUTES

Present: Alan Young, Peter Eastwood, Sutapa Mukherjee, Nathaniel Marshall, Ching Li Chai-Coetzer, Jennifer Walsh, Denise O'Driscoll, Andrew Gikas, Teanau Roebuck, Angela Campbell, Peter Cistulli, Angela D'Rozario, Athena Beck, Bajee Sriram, Barbara Galland, Carol Wood, Catherine Buchan, Charli Sargeant, Christopher Worsnop, Claire Ellender, Daniel Judge, Danielle Wilson, Danny Eckert, David Cunnington, Dawn Elder, Deeanne Curtin, Edith Botchway, Alister Neill, Geoff Brearley, Gorica Micic, Hailey Meaklim, James Miller, Jasneek Chawla, Jessica Stanghi, John McLachlan, Richard Warren, John Wheatley, Jonathan Ellis, Josie McCabe, Julie Tolson, Karyn O'Keeffe, Kate Sutherland, Kath Maddison, Katrina Armstrong, Kim Ward, Kirk Kee, Lauren Booker, Maree Barnes, Mark Howard, Mary Roberts, Meaghan Crowther, Melinda Jackson, Moira Junge, Moya Vandeleur, Neill Madeira, Nicole Lovato, Nicole Verginis, Nur Sulaiman, Mary Spiteri, Sally Ho, Peter Dawson, Peter Parslow, Prerna Vama, Rick Wassing, Romola Bucks, Rosemary Horne, Rosie Gibson, Sarah Blunden, Hannah Scott, Stewart Cullen, Tracey Sletten, Trung Ngo, Warren Ruehland.

Apologies: Margot Skinner

1. Minutes of AGM 17 October 2019

RESOLVED: The minutes of the 2019 Annual General Meeting were accepted.

Proposed by Peter Eastwood, seconded by Sutapa Mukherjee. The resolution was passed.

2. President's Report

Alan Young mentioned several highlights of the 2019-20 financial year:

- Appointment of the new CEO
- Providing guidance / recommendations for members in relation to COVID-19
- Positive action taken to shore up fiscal responsibility and transparency
- The negotiation of a new agreement with the Sleep Research Society for members to be able to access journals free online.

3. CEO's Report

Marcia Balzer noted how please she was to have the opportunity to work with the sleep community, and her hope that she will be able to meet with members in person before too long.

4. Director Addresses

4.1 Finance Chair

Nathaniel Marshall reported that the association remains solvent and able to pay its bills. The 2019-20 financial year accounts show a loss of \$151,474. This was due to some expenses involved with changing the CEO, stock market values, and an underlying operating deficit that is being addressed. The Board has developed a two-year plan to reduce this operating deficit to zero by 30 June 2022.

4.2 Clinical Chair

Sutapa Mukherjee highlighted a key activity of the Clinical Committee in helping guide members in relation to COVID-19. There were also some advocacy meetings with Department of Health officials in relation to COVID-19 and sleep services, and Sutapa represented the ASA on the National COVID-19 Clinical Evidence Taskforce. Two position statements were published.

4.3 Conference Chair

Andrew Gikas reported that Sleep DownUnder 2019 recorded 811 attendees. Sleep DownUnder 2020 was postponed to 10-13 October 2021 in Brisbane, while Sleep Week was organised as an online replacement meeting.

4.4 Membership Chair

Jen Walsh reported that there were 951 members at 30 June 2020, a slight increase over the same time in 2019. Some state meetings were held before COVID-19 prevented in-person gatherings, and a new Councils toolbox was prepared to provide guidance for Council co-chairs and others.

4.5 Education Chair

Ching Li Chai-Coetzer expressed that COVID-19 had forced ASA to adapt to continue to provide quality education. The Education Committee worked on developing an upgraded webinar program that was free for members. Other highlights were: GP Education Subcommittee & Primary Care CRE have updated RACGP Education Modules on OSA & Insomnia, the Australian Indigenous Sleep Health Report has been refined and is nearly ready for publication, and a working group has been developing an accreditation program in dental sleep medicine.

4.6 Research Chair

Denise O'Driscoll reported that many of the research awards were not made in 2020 due to a combination of financial constraints and an inability to travel. The 2020 New Investigator Award was retained as part of Sleep Week. A new streamlined online process was developed for award submissions, and a new Fisher & Paykel travel award that was secured will be awarded in 2021. The Research Committee prepared two submissions to government consultations, and also designed Sleep Week's early career researcher session.

4.7 New Zealand Branch President

Angela Campbell summarised some of the NZ Branch highlights. Sleep in Aotearoa was postponed to May 2021 in Wellington. The committee supported the development of a paediatric oximetry learning tool, and initiated the development of a Sleep Health in Maori report that has received seed funding from the Health Research Council.

4.8 ANZSSA Representative

Teanau Roebuck reported that The Australian and New Zealand Sleep Science Association (ANZSSA) is the new name for ASTA - same members, same values, with a new structure. The first AGM elected a board of directors, with Tom Churchward elected the new President after Kerri Melehan stepped down from the role.

5. Appointment of Auditor

RESOLVED: Nathan Boyd of Boyd Audit was appointed as Auditor of the Company.

Proposed by Marcus McMahon, seconded by John McLachlan. The resolution was passed.

6. Financial Statements and Reports

RESOLVED: The audited financial report of the ASA for the year ended 30 June 2020 was adopted.

Proposed by Marcus McMahon, seconded by Linda Schachter. The resolution was passed.

7. Election of Office Bearers

One nomination was received for the position of President Elect – Dr Sutapa Mukherjee. The nomination was proposed by Alan Young and seconded by Peter Eastwood.

RESOLVED: Dr Sutapa Mukherjee was appointed to the position of President Elect.

The resolution was passed as no additional nominations were received.

Three director positions will be vacated at the AGM, and three nominations for these positions were received for these vacancies – Dr Andrew Gikas (nominated Nathaniel Marshal, seconded Peter Eastwood), Dr Nathaniel Marshall (nominated Andrew Gikas, seconded Peter Eastwood) and Dr David Cunnington (nominated Sutapa Mukherjee, seconded Alan Young).

RESOLVED: Dr Andrew Gikas, Dr Nathaniel Marshall and Dr David Cunnington were appointed as directors.

8. Questions on notice

No questions on notice were received.